



Opportunity Drawing Notification – Index 191

City of Santa Clara

Program Type: Rental Housing

City Preferences/Priorities: Click [HERE](#) or www.housekeys7.com

Enter Drawing: by registering at www.myhousekeys.com/new, request and Application I.D. and access the Program Center.

DEADLINE and Opportunity Drawing Method:

Drawing Entries received **by 6/09/2021 by 5:00PM** will be entered in a Lottery and issued an Initial Ranking Number. City Preferences and Initial Ranking Numbers will be used to determine the final order (Final Ranking) in which applicants will have the opportunity to apply for the apartment rental. Anyone that submits **after 6/09/2021 5:00PM** will be added to the end of the list based on the date and time stamp on the Opportunity Drawing entry form.

Lottery Date: TBD

The results will be posted at www.HouseKeys.org approximately by: 6/14/2021

Note: Applicants must obtain two (2) approval letters; one from the Property Manager passing the landlords qualification criteria and the second from HouseKeys passing the BMR Program eligibility criteria.
Please see the application process overview below.

Development: Prado

Property Address: 3560 Rambla Place, Unit 143

Monthly Rent: \$ 2,434.00

The rent amount can change when the annual income limits and utility allowance schedules are updated on an annual basis.

Property Type: Apartment

Square Footage: 1040

Size: 2 Bedroom, 2 Bathroom

Occupancy Standard: Minimum Household size 2

Unit Parking: 1 parking space

Additional Parking: can be reserved for a fee

Income Category: up to Low Income Households 80 % AMI (Area Median Income)

Maximum Gross Annual Income Limits (2021) for 80 % AMI see below.

2021 Household Size & Income Limits

Santa Clara County (effective 4/26/2021)

Income Category	Percentage %	Household Size 2	Household Size 3	Household Size 4	Household Size 5	Household Size 6
<i>Low</i>	80%	\$94,200	\$106,000	\$117,750	\$127,200	\$136,600

Minimum Gross Annual Income: \$ 73,020

Minimum income may not apply for households using Housing Assistance vouchers such as Section 8.

Renters Insurance: TBD

Is Section 8 accepted or other housing assistance programs accepted: Contact Property Management

Washer and Dryer: Machines provided in the unit

Household and Income Restrictions: These BMR Units have household and income restrictions. Applicants must meet the landlord's/property manager criteria and all the BMR program eligibility and qualification requirements before moving into a BMR rental unit. There will be an annual compliance certification each year to confirm continued program eligibility and qualification. During the annual compliance certification, the tenant/household will have to resubmit a complete application, income, asset documentation and other information in a timely manner. HouseKeys and the landlord will determine if the household still qualifies for the program. If the household exceeds the income limits and no longer qualifies for the program, a notice to vacate the unit will be issued by the Property Manager/Landlord.

The approved household must commit to a lease start date as soon as HouseKeys issues an approval

Holding Deposit: TBD

Total Security Deposit: \$ 700.00 (total security deposit amount includes the holding deposit)

Application Fee for credit and background: \$ 35.00 PER adult household member (18 years or older) - Fees are NOT refundable.

Open House: Contact Property Management

Property Manager's/Leasing Agent Contact Information:

Josue Vallejo Cordero email JVallejo-Cordero@Sares-Regis.com Phone 408 737-7045

Part 1 of the Application Process:

- Review all the information and follow the instruction found on <https://www.housekeys7.com/renter-info-page>
Enter drawing at www.myhousekeys.com/new
- Please go to <https://www.housekeys7.com/renter-info-page> to access the application forms and checklists. Start preparing your application forms and supporting documents in a file at home in case you are selected for review. If you have problems downloading the forms, please contact programs@housekeys.org or kamala@housekeys.org immediately. Toll Free Line: 1-877-460-KEYS (5397)

BEFORE you enter the drawing: Please ensure that your household profiles are complete in www.myhousekeys.com/new. Double check that your income and household size are accurate; otherwise, it may impact your eligibility.

AFTER THE DRAWING

Part 2 of the Application Process: After the Opportunity Drawing is held, HouseKeys will provide the Property Manager / Leasing Agent a list of the top ranked applicants. HouseKeys will start contacting the applicants based on the top-ranking numbers first and move down the list until an eligible tenant is identified. At this point you will need to have your credit and background checked by the Property Manager/Leasing agent for each of the adult members of your household. If your ranking number is reached and you are selected for review, you will receive an email from the HouseKeys with a "File Request" notice. You will have three (3) business days from the date of the file request to submit a complete Rental Application File/Package along with all the supporting documentation. The information on all the forms and the documentation must be current as indicated on the Rental Program Document checklists. The "File Request" will have instructions of when, where and who to submit it to. If you are not ready or your file is incomplete, your file will be closed and the next file on the list will be reviewed.

A file cannot be processed by HouseKeys unless the applicant can demonstrate they passed the landlord's qualification criteria such as credit and background check.

If and when your file is requested by HouseKeys, these will be your submission options:

Upload using Drop BOX: Let us know if you want us to set up a folder with sufficient time so you can upload your items before the deadline. The documents you upload need to be PDF format ONLY, no screen shots or pictures.

By Mail (with tracking number): ATTN: HOUSEKEYS - 409 Tenant Station #495 – Morgan Hill CA 95037 We recommend you use a service that can deliver and track your package (USPS, FED EX, UPS, Etc.). **Copies only, single sided pages.**

Questions: programs@housekeys.org Toll Free Line: 1-877-460-KEYS (5397)

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Date Drawing Opportunity Notification was published: 05/27/2021